

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, MARCH 8, 2016

The Brookings County Board of County Commissioners met in regular session on Tuesday, March 8, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce, and Tom Yseth.

CALL TO ORDER

Chairperson Krogman called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the March 8, 2016 Commission Meeting was approved without objection.

CONSENT AGENDA

Motion by Yseth, seconded by Miller to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the February 23, 2016 Commission Meeting.

Travel Requests: Highway Department to attend MSHA Training on March 2nd-3rd in the City & County Government Center; Robert Hill and/or Richard Haugen to participate in a Region VI Meeting on March 17th in Mitchell; Sonia Mack to attend a SDAE4-HP Meeting on April 4th-7th in Hill City, South Dakota; Sonia Mack to attend the 4-H Camp for Brookings County on June 6th-8th at Lake Poinsett; Sonia Mack to attend the State 4-H Horse Show on July 18th-21st in Huron; Sonia Mack to attend the South Dakota State Fair on August 30th-September 5th in Huron; James Sampson to attend the ESRI National GIS Conference on June 27th-July 1st in San Diego, CA.

Personnel Action Notices: routine step increase- Jenna Peterson to \$17.33, effective March 1, 2016.

Human Services Report: case #15-078 for Avera McKennan was approved; case #15-144 for Avera McKennan was approved; case #15-146 for Brookings Health System was denied; case #16-005 for Avera McKennan was denied; case #16-006 for Avera McKennan was denied; case #16-007 for Avera McKennan was denied; case #16-012 for Avera McKennan was denied; case #16-014 for Avera McKennan was denied; case #16-015 for Avera McKennan was denied; case #16-016 for Avera McKennan was denied; case #16-017 for Avera McKennan was denied; case #16-018 for Avera McKennan was denied; case #16-019 for Avera McKennan was denied; case #16-019A for Avera McKennan was denied; case #16-003 for Brookings Health System was approved; case #16-032 for rent was approved; case #16-033 for Sonshine Inn was approved; case #16-034 for rent was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Yseth to approve the following claims. Motion carried.

Be it noted, the check for the Boulevard Tree Project, paid to the Brookings Rotary Club, was paid on February 23, 2016.

A&B Business Inc, Ricoh Copier, Maintenance, \$8,317.30; Adair Asset Management LLC, Tax Certificate, \$4,337.77; Advance Foundation, 2016 Budget Allocation, \$35,000.00; Allegra Print & Imaging, Page Business Cards, \$84.80; Amp Electric Construction, Repair Light In Work Release, \$117.38, Repair Lights in Courthouse, \$156.97; Anderson Oil, White Diesel Inv# 50293, \$717.75; Aragon, Martha A, Translation Services, \$75.00; Avera Queen of Peace, Drug Testing, \$56.90; Bauer, Tim, February Mtg Mileage, \$9.24; Benjamin L. Kleinjan, CAA, \$1,251.00; Best Western Ramkota Inn, Aberdeen Training Hotel, \$233.97; Blackstrap Inc, Road Salt, \$11,661.61; Brookings Health System, January Blood Testing, \$5,402.00; Brookings Register, Yearly Subscription, \$140.84; Buffalo Ridge Newspapers LLC, Meeting Public Notice, \$77.40, Meeting Supplies, \$18.13; CD Properties LLC, COP Rent, \$635.00; Central Business Supply, Office Supplies, \$60.98; Central Properties/BMO Harris, Tax Certificate, \$1,520.01; Century Business Products, Copier Maintenance Agreement, \$99.00, Copy Paper, \$197.99; Century Link, Long Distance Phone, \$130.93; Channel Properties, COP Rent, \$490.00; Charm-Tex, Jail/Inmate Supplies, \$1,348.50; Clean Slate, Envelopes, \$124.00; Corrisoft LLC, Inmate GPS Activation, \$382.50, Inmate Meals, \$15,679.35; Courtesy Plumbing Inc, Courthouse Bathroom Work, \$128.47; Credit Collections Bureau, Credit Collection, \$653.16; Days Inn Brookings, Meals for LEPC Meeting 2/18/16, \$230.08; Donald McCarty, CAA, \$689.61; Executive Mgmt Finance Office, January 16 Tech Access Fee, \$53.00; Fastenal Company, Supplies Inv# 124050, 124049, \$49.57; Fishback Ins Agency, Notary Bond - Jenna Peterson, \$50.00; Fite, Pierce & Ronning Law, CAA, \$531.00, CAA, \$578.30, CAA, \$361.56; Forrest Holdings Inc, Tax Certificate, \$1,148.05, Tax Certificate, \$1,099.96; G&K Services, Laundry Services, \$228.02; Gass Law, PC, CAA, \$279.00; Hy-Vee Food Store, 1/26/16 Zoning Mtg Refreshment, \$11.88; Ina Group LLC, Tax Certificate, \$1,589.63, Tax Certificate, \$2,411.60; Inmate Services Corporation, Transport, \$895.00; Jennifer Beller, Travel Reimbursement Aberdeen, \$64.00; Jennifer Goldammer, CAA, \$346.50, CAA, \$496.00, CAA, \$307.30; Kiesler's Police Supply Inc, Two Glock Pistols, \$843.00; Kingbrook Rural Water, Water Utilities, \$36.65; L. G. Everist, Inc, Icing Sand, \$4,457.31; Lilla, Christopher, Executive Brd Mtg - Pierre, \$21.06; Lincoln County Auditor, Mental Illness Expenses, \$846.50; Mack, Sonia, January/February Travel, \$106.26, Jury Meals, \$14.87; MCI, Long Distance Phone Jan/Feb, \$66.57; McLeod's Printing & Office, Office Supplies, PT24 Forms, \$147.17; Mediacom LLC, Law Library March, \$83.40; Midwest Management/BMO Harris, Tax Certificate, \$1,414.18; Mobile Electronic Service, Light Bar Package, \$2,935.00; Moser, Misty, Mileage Watertown Farm Show, \$26.68; Nancy J Nelson, CAA, \$634.80; Newegg Business Inc, UPS Units, \$204.93; Office Peeps Inc, Office Supplies, \$52.75, Office Supplies, Monitor, \$242.20; Patricia J Hartsel, Transcripts, \$9.20, Transcripts, \$57.80, Transcripts, \$54.40, Transcripts, \$47.60, Transcripts, \$288.80, Transcripts, \$170.00, Transcripts, \$61.20, Transcripts, \$61.20, Transcripts, \$61.20, Transcripts, \$9.20, Transcripts, \$51.00, Transcripts, \$44.20, Transcripts, \$40.80, Laptops Warranty, \$156.00; Pharmchem Inc, Patch Kits & Overlays, \$1,216.00; Rude's Funeral Home Inc, COP Burial, \$3,000.00; SD Dept of Health, Influenza Vaccines, \$1,275.00; SD Dept of Labor & Regulation, Sheriff Trust, \$179.19, Sheriff Trust, \$1,359.84; SD Dept of Revenue, Sheriff Trust, \$3,358.92, Speakers, \$39.96; SD Dept of Transportation, Hwy Projects, \$3,068.34; SD Law Review, Volume 61, \$33.02; SDACC, CLERP Payment, 1st Qtr, \$5,959.31;

SDACES, Membership Dues, \$40.00; Secretary of State, Notary Bond Jenna Peterson, \$30.00; Sioux Valley Cleaners Inc, Feb WIC Janitorial, \$460.00; Steven Ust, Building Inspections, \$900.00, Building Inspections, \$1,000.00, CAA, \$576.00; Terry D Wiczorek PC, CAA, \$270.29, CAA, \$636.50; Thomson Reuters - West, Inv #833383399, \$529.23; Town & Country Shopper, Dragseth Retirement Ad, \$70.00; Tri-State Emergency Management, Membership Dues, \$20.00; UPS Store, Laminating Maps, \$11.96; Vantek Communications Inc, March North Repeater Fee, \$100.00; Verizon Wireless, Tablet Wireless, \$40.01; Walburg, Duane, Animal Control Mileage, \$18.00, Binders, Tabs, \$32.75, Blood Draw, \$100.00; Walmart Community, Office, Programming Supplies, \$71.10; Witchey, Kristen, Travel Reimbursement Aberdeen, \$163.04, Two Chairmats, \$175.98; Yankton County Sheriff, Service of Process, \$25.00; Young Door Service Inc, Overhead Door Repair, \$103.20

March Cell Phone Reimbursements: Anderson, Jeffrey G, \$75.00; Birk, Richard, \$105.00; Biteler, David, \$30.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Dejong, Darren J, \$60.00; Doremus, Sean, \$30.00; Friedrich, Cliff, \$45.00; Gengler, Michael, \$30.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Haider, Darin, \$60.00; Haugen, Richard, \$45.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Hoekman, Devan, \$30.00; Holzhauser, Michael, \$105.00; Howard, Abigail A., \$105.00; Jensen, Larry, \$75.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Lilla, Christopher L, \$105.00; Littlecott, Laura, \$45.00; Mccrea, Don, \$15.00; Miller, Stephne, \$75.00; Molengraaf, John, \$30.00; Moser, Misty, \$75.00; Nesvold, Teree, \$105.00; Pierce, Irene, \$45.00; Pierce, Leann, \$75.00; Pike, Jon, \$60.00; Plowman, Shawn, \$90.00; Scheer, Aaron, \$30.00; Sebring, Scott, \$105.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Stoltenburg, Michael, \$15.00; Sweebe, Bart, \$105.00; Umberger, Charles, \$45.00; Witchey, Kristen, \$75.00; Yseth, Tom, \$75.00; Scott, Michael, \$90.00

Department Head Reports

Director of Equalization Chris Lilla said the last day to file any appeals for evaluations to the local boards will be March 17th. Lilla said the last day to appeal to county boards is April 5th.

Pierce said Lilla did a nice job with the Annual Township Meeting.

Finance Officer Vicki Buseth said the online surplus sale will go live on March 21st and will end April 4th. Buseth said the county no longer has to do the general cash surplus analysis, but will continue to do so because it is a good tool.

Pierce asked if county employees are able to purchase items from the online site. Pierce said she has concerns with county employees buying surplus items. Deputy States Attorney Teree Nesvold said she will do some research, but she doesn't foresee any problems. Buseth said she will also check with Legislative Audit.

Highway Superintendent Richard Birk said he will meeting with Doug Kinniburgh and Paula Huizenga with the SDDOT on March 29th on the status of 468th Avenue. That meeting will be at 10:00 a.m. in the Community Room of the City & County Government Center.

Birk said 40 preliminary engineering grants were awarded and Brookings County received four. Birk said the status of the construction and rehabilitation grants are still unknown.

Birk said he signed and sent out the environmental applications to the Corps of Engineers for the bridge south of White.

Birk also said this year is the scheduled year for bridge inspections.

4-H Youth Advisor Sonia Mack said they've been busy with the after school programs. Mack updated the board on the robotics program and the shooting sports program. She said they are working with the Swiftel Center to find space for the shooting sports program participants to practice at in April.

Veterans & Human Services Director Michael Holzhauser said he has been seeing an increase in rent requests. Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Holzhauser also discussed upcoming dates.

REGULAR BUSINESS

Motion by Pierce, seconded by Miller to approve and authorize Chairperson Krogman to sign Abatement #16-001: an abatement application made by Shirley Christopherson in the amount of \$216.28 for parcel #40175-00800-001-00. Background information was provided by Director of Equalization Chris Lilla. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Krogman to sign Abatement #16-002: an abatement application made by Sharon Cleveland in the amount of \$336.64 for parcel #40175-00700-012-00. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Krogman to sign Abatement #16-003: an abatement application made by the City of Brookings in the amount of \$1,157.08 for parcel #40090-01300-019-00. Background information was provided by Director of Equalization Chris Lilla. Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Miller "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Abatement #16-004: an abatement application made by the City of Brookings in the amount of \$1,367.04 for parcel #40960-11050-354-00. Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Miller to approve and authorize Chairperson Krogman to sign Abatement #16-005: an abatement application made by Mark S. Johnson Et Al in the amount of \$1,164.04 for parcel #03000-11249-103-00. Background information was provided by Director of Equalization Chris Lilla. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Yseth to approve and authorize Chairperson Krogman to sign Abatement #16-006: an abatement application made by Adrienne McEntee in the amount of \$539.30 for parcel #40170-00000-027-00. Background information was provided by Director of Equalization Chris Lilla. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign the Letting Authorization for Project No. BRF 6295(10) PCN 01W9. Background information was provided by Highway Superintendent Richard Birk. Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Yseth to approve and authorize Chairperson Krogman to sign a Right-of-Way Certificate for Project No. BRF 6295(10) PCN 01W9. Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

The board approved the following 2016 Annual Highway Bids.

Motion by Miller, seconded by Pierce to award Bid #1 for Road oil to low bid on all items listed from Flint Hills of Marshall, MN. Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

<u>Road Oil</u>	<u>Flint Hills</u>	<u>Jebro Inc.</u>
MC 800	\$477.55	\$497.00
Asphalt Cutback (MC - 3000)	\$442.55	\$452.00

Motion by Pierce, seconded by Jensen to award Bid #2 for Rubberized Crack Filling Material to low bid on all items listed from Brockwhite Construction Material of Sioux falls, SD and Midstates Equipment and Supply of Mountain Lake, MN. Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.” Motion carried.

<u>Rubberized Crack Filling</u>	<u>Brockwhite</u>	<u>Midstates</u>
Pleximelt Roadsaver 221 (Boxless)	\$0.615 any quantity	\$.485 Truck load

Motion by Miller, seconded by Yseth to award Bid #3 for Pea Rock to low bid on all items listed from LG Everist of Sioux Falls, SD. Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.” Motion carried.

<u>Pea Rock</u>	<u>L.G. Everist</u>
Price Per Ton TO INCLUDE ROYALTY	\$6.45
Pit Location	Brookings

Motion by Miller, seconded by Pierce to award Bid #4 for Bituminous Hot Mix to low bid on all items listed from Bowes Construction of Brookings, SD. Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

<u>Bituminous Hot Mix</u>	<u>Bowes Construction</u>	<u>Total</u>
Bid Bond Enclosed 10%	YES	
Bid A: County #25B (8 miles)	\$64.78	\$1,133,695.60
Bid B: Patching 5000 ton	\$73.21	\$366,070.00
Total Gross Sum: Bid A-B		\$1,499,765.60
Bid C: Quartzite	\$48.00	

Motion by Miller, seconded by Jensen to award Bid #5 for ¾” Crushed Gravel to low bid on all items listed from Bowes Construction of Brookings, SD, Sterzinger Crushing of Taunton, MN, and B & H Contractors of Elkton, SD. Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

<u>¾” Crushed Gravel</u>	<u>B&H Contractors</u>	<u>Sterzinger Crushing</u>
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NORTH PART/ 40,000 ton		
Location		

SOUTH PART/ 40,000 ton	\$3.65	\$4.20
Location	Elkton	Dale Bowne's pit

NORTH PART/ 40,000 ton	\$3.49	
Location	north pit	

SOUTH PART/ 40,000 ton	\$3.49	
Location	east pit	

Motion by Pierce, seconded by Yseth to award Bid #6 for Screened Gravel to low bid on all items listed from Bowes Construction of Brookings, SD and B & H Construction of Elkton, SD. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Screened Gravel	B&H Construction	Bowes
PRICE PER TON	\$3.65	\$3.49
LOCATION	Elkton	East and North Pit

Motion by Miller, seconded by Yseth to award Bid #7 for Equipment Rentals to low bid on all items listed from V.J. Ahlers of Brookings, SD, Bowes Construction of Brookings, SD, Butler Machinery of Sioux Falls, SD, Titan Machinery of Sioux Falls, SD, and Prussman Construction of Brookings, SD. Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Miller "aye," Krogman "aye." Motion carried.

The board approved the following purchase agreements for the Annual Highway Bids.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-07: a purchase agreement between Brookings County and Flint Hills of Marshall, MN for road oil. Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-08: a purchase agreement between Brookings County and Brockwhite Construction of Sioux Falls, SD for rubberized crack fill. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Pierce, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-09: a purchase agreement between Brookings County and Midstates Equipment and Supply of Mountain Lake, MN for rubberized crack fill. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-10: a purchase agreement between Brookings County and L.G. Everist of Sioux Falls, SD for pea rock. Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Miller "aye," Krogman "aye." Motion carried.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-11: a purchase agreement between Brookings County and Bowes Construction of Brookings, SD for bituminous hot mix. Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-12: a purchase agreement between Brookings County and B&H Construction of Elkton, SD for $\frac{3}{4}$ " crushed gravel. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-13: a purchase agreement between Brookings County and Sterzinger Crushing of Taunton, MN for $\frac{3}{4}$ " crushed gravel. Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-14: a purchase agreement between Brookings County and Bowes Construction of Brookings, SD for $\frac{3}{4}$ " crushed gravel. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-15: a purchase agreement between Brookings County and B&H Construction of Elkton, SD for screened gravel. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Motion by Jensen, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-16: a purchase agreement between Brookings County and Bowes Construction of Brookings, SD for screened gravel. Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Miller "aye," Krogman "aye." Motion carried.

Motion by Jensen, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-17: an agreement for voluntary right-of-way donation between Brookings County and Tracy and LeAnne Johnson. Background information was provided by Highway Superintendent Richard Birk. Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-18: an agreement for voluntary right-of-way donation between Brookings County and Tracy and LeAnne Johnson. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Jensen, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-19: an agreement for voluntary right-of-way donation between Brookings County and Elias and Rita Hofer. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-20: an agreement for voluntary right-of-way donation between Brookings County and Jerome and Cecelia Dehmer. Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Miller "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-21: an agreement for voluntary right-of-way donation between Brookings County and Jerome and Cecelia Dehmer. Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Resolution #16-08: a resolution authorizing the purchase of corrugated metal pipe, bridge materials, and grader blades, based upon the price established through the County of Beadle, South Dakota, bid process. Background information was provided by Highway Superintendent Richard Birk. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

RESOLUTION NO. 16-08

A RESOLUTION AUTHORIZING THE PURCHASE OF CORRUGATED METAL PIPE, BRIDGE MATERIALS, AND GRADER BLADES BASED UPON THE PRICE ESTABLISHED THROUGH THE COUNTY OF BEADLE, SOUTH DAKOTA, BID PROCESS

WHEREAS, the Brookings County Highway Department will need new materials including corrugated metal pipe, bridge materials, and grader blades in 2016;

WHEREAS, the COUNTY OF BEADLE, has recently gone through a competitive bidding process for corrugated metal pipe, bridge material, and grader blades, such bidding process culminating in the bids being opened on January 4, 2016;

WHEREAS, TRUENORTH STEEL COMPANY, was the lowest responsible bidder under such COUNTY OF BEADLE, SOUTH DAKOTA, bid process and TRUENORTH STEEL COMPANY is willing to sell corrugated metal pipe, bridge materials, and grader blades to BROOKINGS COUNTY under the same terms and options as available to the COUNTY OF BEADLE, a copy of such bid specifications and bid having been filed at the Brookings County Finance Office; and

WHEREAS, pursuant to SDCL 5-19A-22, BROOKINGS COUNTY is authorized to purchase materials from any active contract that has been awarded by any governmental entity by competitive sealed bids or competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous twelve months;

NOW THEREFORE BE IT RESOLVED that the Brookings County Highway Department is hereby authorized and directed to purchase on an as needed basis corrugated metal pipe, bridge materials, and grader blades from TRUENORTH STEEL COMPANY based upon the bid prices, or less, as established through the competitive bidding process of the COUNTY OF BEADLE, SOUTH DAKOTA, a copy of which County of Beadle bid specifications and prices being available in Brookings county Finance Office.

Passed this 8th day of March, 2016

Ryan Krogman
Chairperson, Brookings County
Board of County Commissioners

Vicki Buseth
Brookings County Finance Officer

Motion by Yseth, seconded by Miller to approve and authorize Chairperson Krogman to sign Resolution #16-09: a bridge inspection program resolution for use with SDDOT retainer contracts. Background information was provided by Highway Superintendent Richard Birk. Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.” Motion carried.

RESOLUTION #16-09

A BRIDGE REINSPECTION PROGRAM RESOLUTION FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Brookings County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County request SDDOT to hire Banner Associate, Inc (Consulting Engineers) for inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Passed this 8th day of March, 2016, at Brookings, South Dakota

Board of County Commissioners of
Brookings County

Ryan Krogman
Chairman of the Board

ATTEST:

Vicki Buseth
County Auditor

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Krogman to sign Resolution #16-10: a resolution approving the annexation of territories by the City of Aurora. Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.” Motion carried.

RESOLUTION #16-10

A RESOLUTION APPROVING ANNEXATION OF TERRITORIES BY THE CITY OF AURORA

WHEREAS, the City of Aurora desires to annex the following described properties, to wit:

W 1165.5' of NW ¼ SW ¼ located north of O.L. Q of Paradise Addition, all in NW ¼ SW ¼ of S35-T110N-R49W of 5th PM, Brookings County, South Dakota

WHEREAS, pursuant to SDCL 9-4-5, such annexation is subject to review by the Board of County Commissioners.

THEREFORE, BE IT RESOLVED by the Brookings County Board of County Commissioners, that the annexation of the above described territories by the City of Aurora be and the same is hereby approved.

Passed this 8th day of March, 2016.

Ryan Krogman
Chairperson
Brookings County Commission

ATTEST:

Vicki Buseth
Brookings County Finance Officer

Motion by Pierce, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-22: a Brookings County Detention Center Inmate Housing Contract between Brookings County and Moody County. Background information was provided by Sheriff Martin Stanwick. Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Pierce, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-23: a Brookings County Detention Center Inmate Housing Contract between Brookings County and Lake County. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Jensen to authorize the Sheriff's Department to hire jail consultant Jim Rowenhorst to update the space needs projections for the jail at a cost of approximately \$500.00.

Sheriff Martin Stanwick said they discussed projections at the last Jail Expansion Committee Meeting. Stanwick said Rowenhorst did a jail study for Brookings County back in the 90's and it was discussed at the meeting to hire Rowenhorst to give another projection for the detention center. Jail Administrator Bart Sweebe said Rowenhorst is a jail consultant who works throughout the United States. Sweebe said Rowenhorst has been a Jail Administrator for Pennington County as well, so he is very knowledgeable in jails. Sweebe said they are at the end of Rowenhorst's previous study, so it would be nice to see where the county will be in the next twenty years.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

The board discussed approving a resolution that would formally establish the Brookings County Jail Expansion Advisory Committee.

Commission Department Director Stacy Steffensen asked if this was something the board would like to do. She said Lake County has a couple of citizens who sit on their committee, and they approved a resolution formally establishing the committee. Miller said they discussed having

citizens on the committee during and they decided that it would be a good idea for citizens to be a part of the planning process. Pierce asked how many citizens would be on the committee. Sheriff Martin Stanwick said two citizens would suffice.

By consensus, the board agreed to approve a resolution that would formally establish the Brookings County Jail Expansion Advisory Committee. They directed Steffensen to draft a resolution for the next meeting.

The board discussed advertising for a citizens to apply to be a members of the Jail Expansion Committee. By consensus, the board agreed to advertise for two citizens to apply to be members to that committee.

Motion by Miller, seconded by Yseth to approve and authorize Chairperson Krogman to sign the Brookings County Safety Committee By-Laws.

Commission Department Director Stacy Steffensen said they've always had a safety committee in Brookings County. Steffensen said, with this document, they are trying to make it a more formal group, establish formal meeting dates, and establish criteria. Yseth asked if the numbering within the document could be changed to roman numerals. Steffensen said she would make that change. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Yseth, seconded by Miller to approve the appointments to the Brookings County Safety Committee. Steffensen said there is at least one employee from each county department on the committee. She said the board would approve the appointments annually. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director Report.

Steffensen said she was approached by Beverly Jensen with the Brookings Register on having the county be included in their upcoming "Momentum" magazine. Steffensen said the deadline to reserve space in this publication is Friday, March 11th.

Pierce said a large portion of the public doesn't even know what the county does, so it would be a good investment for the county.

By consensus, the board agreed to go with two full pages for \$799.00.

Steffensen discussed the Spring Workshop. She said the Veteran's quilt is now on display in the hallway on second floor near the Veterans/Human Services door. Steffensen said Lyle Bowes donated the case that it is displayed in.

Deputy States Attorney Teree Nesvold had nothing to report.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce reported on the JDC Advisory Committee Meeting; reported on the Planning & Zoning Meeting; attended the Annual Township Meeting; and attended the Legislative Forum.

Commissioner Jensen attended the Jail Expansion Committee Meeting; reported on the BATA Meeting; and attended the Annual Township Meeting.

Commissioner Miller attended the Jail Expansion Committee Meeting; attended the BEDC Task Force Meeting; attended the Annual Township Meeting; attended the Annual Weed Board Meeting; and attended the Legislative Forum.

Commissioner Yseth attended the Hospital Board Meeting and attended the Annual Township Meeting.

Commissioner Krogman spoke at the Connect 2140 Power Lunch with Mayor Tim Reed and City Manager Jeff Weldon; and attended the Annual Township Meeting.

ADJOURNMENT

Motion by Pierce, seconded by Yseth to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, March 22, 2016 at 8:30 a.m.

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Jenna Peterson
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Brookings County

Published once at the approximate cost of_____.